

## Circular

To: All final year students

Subject: Soft Skills

Dear Students,

We are pleased to intimate you that an online training programme was initiated on the topic of Soft Skills from 01-07-2019 to 30-07-2019, daily Duration of 02 hours for all final year students of GDC, AvaniGadda

All the students of final year, please utilize the course and get benefitted.

APSSDC

ESC coordinator

G. Prudhija

  
Principal  
GOVT. DEGREE COLLEGE  
AVANIGADDA, Krishna Dt. 521121.

## Syllabus of Soft Skills

### The key areas addressed in Soft skills are:

- Communication skills,
- Body language and Etiquette,
- Group discussion skills,
- Interview skills,
- Presentation skills,
- and Emotional Intelligence
- , Time Management Skills,
- Preparation of CV
- Life skills.

APSSDC

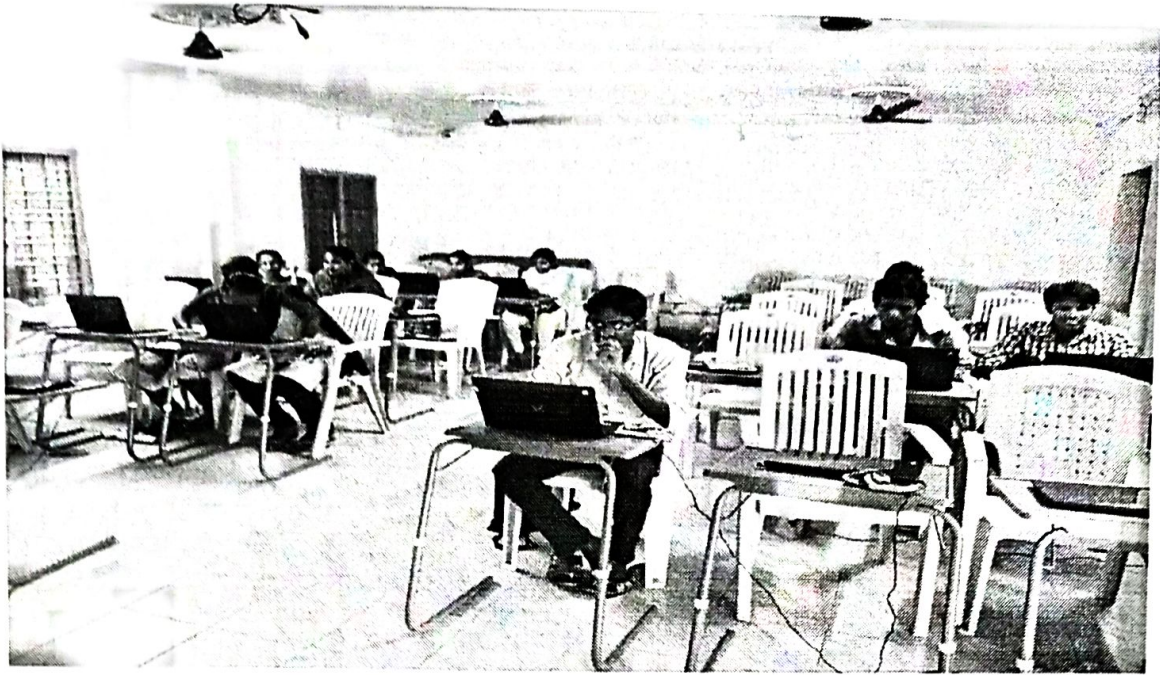
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Principal  
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# Report

As part of ESC Trainings, Online Soft Skills Programme was conducted for 30 days during the period 01-07-2019 to 30-07-2019 for All final year 50 students of GDC,Avanigadda ,daily duration of 2 hours .Overall 60 hours of soft skills were conduted and students of all final year got benefited.

APSSDC

ESC COORDINATOR

G. Prudhija.

  
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