

ADD ON PROGRAMME ON PC MAINTENANCE,

SYLABUS

UNIT-1 Introduction: Introduction to the Computer Lab Manager Training Course- Importance of Practical Learning- Importance of Self Study- Introduction to module1.

UNIT-2 Basic Computer Technical Knowledge: How a Computer Works-Hardware-Software- Computer Maintenance-Why Maintain- Updating Software-Virus and Malware Prevention and Removal-Computer Hardware Maintenance-Peripheral Hardware Use and Maintenance.

UNIT-3 Setting Up or Customizing a Computer-When a Computer Arrives-Partitioning a Hard Drive-Installing Operating Systems-Installing and Uninstalling Other Software-Setting Up User Accounts.

UNIT-4 Computer Troubleshooting and Repair Basics-Improving Slow Performance-Stepwise guides for Common Problems-Understanding Error Messages-How to Search for Information- How to Distinguish a Software Issue from a Hardware Issue-Fixing Software Problems-Fixing Hardware Problems-Troubleshooting and Repairing Printers-Managing E-Waste.



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